



Credit Department
creditdepartment@hammondlumber.com

Fax (833) 524-7073

2 Hammond Drive, Belgrade, ME 04917 | (207) 495-1182
261 State Street, Ellsworth, ME 04605 | (207) 664-2007

Dear Customer,

Thank you for considering Hammond Lumber Company for your building material needs. For your convenience, we would like to offer you a charge account.

Attached to this letter is an application for an **Individual** account. Please complete this form in its entirety. **A signature is required on page 2 at the bottom in the boxed in area.** This is agreeing to our terms of payment.

The “Monthly Credit Requested” should be based on the nature of your project as well as your ability to pay. For example, \$100.00 - \$500.00 is normally sufficient to take care of minor miscellaneous home repairs. New construction or an addition would require a larger credit limit. It is important that the section regarding the purpose of the account is filled in as accurately as possible. If your construction project is being financed through a construction loan, a home equity loan or other installment loan, Hammond Lumber Company needs to verify the funds as part of the application process.

Please note that this is not a revolving charge account, but is payable in full by the 10th of the month following the date of billing.

The attached Bank Verification Form requires your signature only. This form provides authorization for us to obtain a reference and/or verify funds at your bank or credit union. Failure to sign this form will result in application processing delays.

Thank you for taking the time to read this letter. If you have any questions about the application, please feel free to call Belgrade at (207) 495-1182 or Ellsworth at (207) 664-2007, or stop by the Credit Department at our Belgrade or Ellsworth stores. Once we have completed your application, we will be in contact with you by mail or phone.

Best Regards,

Credit Department

Family-Owned and Operated Since 1953 • Serving Maine & New Hampshire Across 34 Locations

AUBURN • BANGOR • BAR HARBOR • BELFAST • BELGRADE • BLUE HILL • BOOTHBAY HARBOR • BRUNSWICK • BUCKSPORT • CALAIS • CAMDEN • CHERRYFIELD
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HammondLumber.com | 2 Hammond Drive, PO Box 500, Belgrade, ME 04917 | 1-800-HAMMOND



Please fill application out completely, and clearly.

- ☐ Individual Account
☐ Joint Account with Co-Applicant

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CREDIT APPLICATION

Last Name (Please Print)		First Name		(Initial)	Date of Birth	Social Security Number
Home Address (Street)		(City)	(State)	(Zip)	Home Phone	
Mailing Address (Street)		(City)	(State)	(Zip)	Monthly Credit Requested \$	
Nearest Relative Not Living With Me		Relative's Address			Relationship	
My Living Facilities Are <input type="checkbox"/> Rented <input type="checkbox"/> Owned <input type="checkbox"/> Live With Relatives		My Property is in <input type="checkbox"/> My Name Only <input type="checkbox"/> Joint		Name and Address of My Landlord or Mortgage Holder is		
I Am Employed By (Company)		(City)	(State)	My Position is	Years There	Monthly Take Home Pay \$
Previously Employed By (Company)		(City)	(State)	Years There	Drivers License No.	
Other Income: Income from alimony, child support or separate maintenance payments need not be revealed, if you don't want us to consider it in evaluating your application.		Source		Amount	Other Monthly Income \$	

If you are applying for a joint account this Section should be completed.						
Last Name		First	Address (Street)	(City)	(State) (Zip)	Relationship to Applicant (if any)
Present Employer (Company)		(City)	(State)	Position	Years There	Monthly Take Home Pay \$
Previously Employed By (Company)		(City)	(State)	Years There	Social Security Number	
Other Income: Income from alimony, child support or separate maintenance payments need not be revealed, if you don't want us to consider it in evaluating your application.		Source		Amount	Date of Birth	Other Monthly Income \$

PURPOSE OF ACCOUNT (Used to establish initial monthly line of credit)		
<input type="checkbox"/> New Construction	<input type="checkbox"/> Renovations	<input type="checkbox"/> Other _____ (Explain)
<input type="checkbox"/> House	<input type="checkbox"/> Garage	<input type="checkbox"/> Home Maintenance
For New Construction or Renovations		Name of Funding Institution
Financing <input type="checkbox"/> Bank <input type="checkbox"/> Personal	Name of Loan Officer	
Location of Property	Address	Amount Available

CREDIT REFERENCES (Insert S where applies to Spouse)		
Checking Account	Number	Bank & Branch Address
<input type="checkbox"/> Yes <input type="checkbox"/> No		
Savings Account	Number	Bank & Branch Address
<input type="checkbox"/> Yes <input type="checkbox"/> No		
Loan Account	Number	Bank & Branch Address
<input type="checkbox"/> Yes <input type="checkbox"/> No		
Other Financial Accounts e.g., Stocks, Bonds, Mutual Funds, IRA's or CD's		
<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, list:		
Are you a co-maker, endorser or guarantor of any loan or contract?		
<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain on separate sheet		
Have you been declared bankrupt in the last 14 years?		
<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, where? Year		

NOTICE TO APPLICANT(S). You are applying for a charge account with Hammond Lumber Company and/or its wholly owned subsidiary Ellsworth Builders Supply, Inc. (collectively "Hammond Lumber"). You represent and warranty that all information given by Applicant(s) in this application is true and accurate and for the purpose of obtaining credit; Hammond Lumber is entitled, but not required, to rely thereon as well as is authorized to obtain credit reports, histories, and scores from credit reporting agencies in connection herewith, and to contact credit references provided by Applicant(s) related to this application and without additional notice while the account is open; Applicant(s) hereby authorize references provided as a part of this application to release and discuss with Hammond Lumber relevant information and credit experience pertaining to Applicant(s) and further authorized Hammond Lumber to use information gained from any source referenced herein, in addition to other sources not listed here, in its credit decisions, and to retain this application, whether or not credit is extended to Applicant(s), and to answer future questions about its credit experience with the Applicant(s) in response to inquiries from other creditors; Hammond Lumber, upon request, will inform Applicant(s) whether or not credit reports were obtained, and if reports were obtained will identify by name and address the consumer reporting agency that furnished the report.

TERMS OF AGREEMENT AND PAYMENT - This Charge Account Agreement is between Hammond Lumber Company and/or its wholly owned subsidiary Ellsworth Builders Supply, Inc. (collectively "Hammond Lumber"), and the undersigned Applicant(s). Applicant(s) agree to each of the following material terms: To pay in full all amounts due to Hammond Lumber by the 10th of the month following the date of billing. **Amounts not paid within 30 days of the date of billing will be assessed late payment charges in the amount of interest on the unpaid balance at the rate of 1.5% per month (18% annual rate) and may be turned over for collection or other legal action.** In the event of default, Applicant(s) will pay all collection costs including attorney's fees incurred by Hammond Lumber. This agreement does not create a line of credit. Hammond Lumber reserves the right to close, limit, or suspend account privileges at any time. A job name is to be given and the destination of all materials will be shown on all sales slips. **The undersigned Applicant(s) hereby personally and unconditionally guarantee payment of all amounts due to Hammond Lumber under this Agreement and for all amounts due for purchases, goods, and services furnished by Hammond Lumber to any co-Applicant and any corporation, LLC, or other entity formed by the Applicant(s) after the date of this Agreement. By signing this form, the undersigned Applicant(s), jointly and severally, agree to all of the terms herein, including in the Notice to Applicant(s) paragraph, hereby incorporated herein by reference.**

Signature of 1st Applicant

Other Signature if Joint Account
(Sign only if contractually liable upon this account)

Date

Sales Person Initials / Branch

PLEASE SIGN THE BANK VERIFICATION FORM



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I/We authorize any information concerning my/our bank accounts to be disclosed to Hammond Lumber Company for credit purposes. This would include any loans that we have with you and also verification of financial information in my/our checking, savings or certificates.

X
CUSTOMER SIGNATURE DATE

DO NOT WRITE BELOW:

DATE:	REFERENCE:
TO:	NAME:
	ADDRESS:
	CITY/ZIP:
	STATE:
	SOCIAL SECURITY #:

We appreciate your help in giving us a credit reference on the above customer. This information is strictly confidential and will be kept in the customer’s file. The customer’s authorization appears at the top of this form.

PLEASE VERIFY ANY AND ALL CHECKING ACCOUNTS

CHECKING ACCOUNT <input type="checkbox"/>	CHECKING ACCOUNT <input type="checkbox"/>
NSF Checks?	NSF Checks?
Date Opened	Date Opened
CURRENT BALANCE \$	CURRENT BALANCE \$

PLEASE VERIFY ANY AND ALL SAVINGS ACCOUNTS

SAVINGS ACCOUNT <input type="checkbox"/>	SAVINGS ACCOUNT <input type="checkbox"/>
Date Opened	Date Opened
CURRENT BALANCE \$	CURRENT BALANCE \$
CDs <input type="checkbox"/> (Total Value) \$	

PLEASE VERIFY LOAN ACCOUNTS AS INDICATED BELOW

CONSTRUCTION LOAN <input type="checkbox"/>	COMMERCIAL LINE OF CREDIT <input type="checkbox"/>
Date Opened	Date Opened
Loan Amount \$	Loan Amount \$
Balance Available \$	Balance Available \$

HOME EQUITY LOAN or LINE OF CREDIT <input type="checkbox"/>	REAL ESTATE MORTGAGE <input type="checkbox"/>
Date Opened	Date Opened
Loan Amount \$	Loan Amount \$
Balance Available \$	Balance Available \$

Authorized Bank Signature	Title	Date
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Date _____
Acct # _____

Name: _____
Address: _____
Phone # _____

We are aware that you may grant privileges to your contractor and/or employee(s) to charge to your account. Please list the contractor and/or employee(s) that will be authorized by you to charge to your account. If at any time you need to have that contractor and/or employee(s) removed from charging to your account, please contact our Belgrade office at 207-495-1182, or Ellsworth office at 207-664-2007.

Person(s) authorized to charge are as follows:

_____	_____
_____	_____
_____	_____

Signature _____

Thank you for considering Hammond Lumber Company for your building material needs. We look forward to serving you.

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Damariscotta • Ellsworth • Fairfield • Farmington • Greenville • Machias • Portland • Rochester (NH) • Rockland • Skowhegan